

# CAMARENA ELEMENTARY SCHOOL

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[www.camarenaelementary.com](http://www.camarenaelementary.com) • [schools.cvesd.org/schools/camarena](http://schools.cvesd.org/schools/camarena)



## SCHOOL SITE COUNCIL PARENT REPRESENTATIVES NEEDED

July 20, 2018

Dear Parents/Guardians,

School Site Council (SSC) is our school organization responsible for overseeing and monitoring the Local Control Accountability Plan (LCAP) and the Local Control Funding Formula (LCFF), the monies that support the plan. The SSC committee participates in the development, monitoring and approval of the Single Plan for Student Achievement (SPSA), the Safe Schools Plan, and provides input regarding the school budget. In addition, the SSC is responsible for creating and monitoring a communication plan involving parents, the Board of Education, staff and members of the community.

To learn more about serving on SSC, please attend Parent Information Night on Thursday, July 26 from 6:30 – 7:30 pm. The Camarena SSC bylaws specify that parent representatives serve a 2-year term and parent alternates serve a 1-year term. We have openings for next year's Council for 4 parent representatives and 1 parent alternate. Any parent/guardian whose child attends our school and is not a paid employee on staff at the school site is eligible to be a SSC parent representative. The SSC usually meets one Thursday a month from 3:00 pm to 4:30 pm. If you would like to place your name on the ballot for parent representative or parent alternate, please complete the lower portion of this letter, along with a short bio telling a little bit about yourself and why you are interested in serving on the School Site Council, and return both items to the school office by Friday, August 3, 2018. Ballots will go out on August 6 and must be completed and returned by Friday, August 10.

If you have any questions regarding School Site Council or need additional information, please contact the school office. The first SSC meeting will be held on Thursday, August 16 at 3:00 pm. Thank you for considering an opportunity to serve your school community.

Sincerely,

Debra McLaren, Ed.D.  
Principal

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I would like to have my name placed on the ballot for (please check one):

SSC \_\_\_ Parent Representative

SSC \_\_\_ Parent Alternate

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Child(ren) attending Camarena Elementary School: \_\_\_\_\_

\*\*Please attach a short biography telling a little bit about yourself and why you are interested in serving on the SSC\*\*

**PLEASE RETURN THIS FORM AND YOUR BIOGRAPHY  
TO THE CAMARENA SCHOOL OFFICE BY FRIDAY, AUGUST 3, 2018**